



Minutes of the  
**Board of Directors Meeting**  
 November 1, 2018  
 11:45 am – 1:00 pm

<p><b>Present:</b>          Tara Binge          Joanne Pegues          Arun Mistry          Robin Nussbaum          Suzanne Tran          Michelle Smith          Gloria Masters</p>	<p><b>Phone:</b>          Karen Turner          April Campbell          Denny Krantz</p> <p><b>Staff:</b>          Melissa Schwab</p>	<p><b>Absent:</b>          Lynda Mathews          Lisa Sterritt          Patti Pequin          Jennifer Miller          Anita Lyter          George Thomas          Christopher George          Larissa Stewart          Erin Cline          Sean Monahan          Veronica Sutton          Cara Hohenstein          Amy Strok          Evelyn Dunagan</p>
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**Meeting was called to order at 12:17 p.m.**

August board meeting minutes approved.

**President report:** Tara Binge reported:

- **Conference:** Tara is working on finalizing cost and all the logistics and speakers. Conference timeline has been emailed out. Working on the cost and a theme/look for the registration and mailing. Will have Melissa send a “Save the Date” this week.
- **Board Nominations:**
  - ✓ Nominating Committee: How the bylaws read, this is who the committee should be made up of and share the committee names with the membership. Add to the nominations email also. The committee is Tara Binge, Sean Monahan, Chris George, Ann Callahan, Gloria Masters, Amy Strok, Robin Nussbaum and Arun Mistry.
  - ✓ Nomination Process: Discussion around the nomination process and rather or not to share the names of the candidates with the membership. This could cause embarrassment for some. Currently the process is sound and follows the bylaws so keep the process the way it is. The board agreed that once the nomination period closes, it will share the names with the membership and accept any feedback regarding the candidates. As per our current bylaws, the nominating committee members will perform due diligence and recommend a final slate for board approval. Tara will email Gil Price and follow-up with him on his email he sent regarding the PSALA nomination process.

**President Elect:** Arun Mistry reported:

- **Law Firm Leaders Recap:** Went well, good feedback about the evening of events. Would have liked to have more attendees but raised about \$6500 for charity and attendees had fun. Food and venue were great.
- **Holiday Party Planning:** Everything is booked and finalizes just need to get information over to Melissa, so she can open registration. Will work on that this week or next.

**Business Partners:** Michelle Smith reported that she is working on the Business Partner opportunity guide. Will have the final sent to Samantha this month. Currently have 2 new potential Business Partners, 6 current Business Partners have committed to renewing. Go above and beyond to make our Business Partners feel like they are getting benefits for being apart of PSALA. Attend events, support their business and reach out to them.

**Open:** Adjourned before any other items could be discussed due to time. Table until the next board meeting.

**Action Items:**

Melissa – Create and send out nomination survey and email

Tara – Final Conference logistics to Melissa & Samantha

Tara – Follow-up email to Gil Price

Melissa – Conference “Save the Date”

**Meeting was adjourned at 1:11 PM**

**Next Board Meeting: Thursday, November 29, 2018 11:45 am – 1:00 pm**