



Minutes of the
Board of Directors Meeting
 February 28, 2018
 11:45 am – 1:00 pm

<p>Present: Tara Binge Joanne Pegues Arun Mistry Robin Nussbaum Michelle Smith Denny Krantz Amy Strok Lisa Sterritt April Campbell Veronica Sutton Robert Stevens (Member)</p> <p>Staff: Melissa Schwab</p>	<p>Phone: Karen Turner Sean Monahan</p>	<p>Absent: Lynda Mathews Patti Pequin Christopher George Larissa Stewart Erin Cline Cara Hohenstein Evelyn Dunagan Suzanne Tran Ann Callahan George Thomas Lisa Giancarlo Gloria Masters</p>
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Meeting was called to order at 11:52p.m.

Last board meeting minutes tabled; no minutes from last meeting (Tara Binge)

President report: Tara Binge reported:

- **President’s Award of Excellence:** Received 22 of 22 which is excellent. 21 of 22 is high, 14-15 is recommended, nice work Chapter.
- **Conference Review:** Went great, huge hit and good feedback. Only complaint was the food/location for breakfast. Tara will send a survey to the membership for feedback and ideas. Review of the budget and P&L went over budget but approved to use reserves. Ideas is to have a conference every other year and incorporate leadership with it.
- **Board Transition Discussion:** Arun will email the slate to Melissa. Needs to go out to the membership.
- **Historical Information:** All up on the website in the board portal. Worked hard on this this year to make sure the website board portal was all updated.
- **Job Descriptions:** All are listed on the website, under the board portal. Will go over these at the board retreat also. Board is responsible for filling their position, recruit, placement.
- **Immediate Past President Commitment:** Tara is committed to helping and will remain very active with the Chapter. Any questions or need help, just ask.

President Elect: Arun Mistry reported:

- **Board Retreat Planning:** Planning is in process. Use resources from ALA. Strength finder, leadership speaker from last year could be an option. Have a purpose around the retreat. Brainstorm at the beginning on of the year, how and have a purpose for the Chapter. Add team building, SPS piece and how the transition into new job description look like. Melissa will also go over AMI’s roll and scope. Half day event, on a Wednesday or Thursday at Stoel. New extended board members. Will have clear expectations and job descriptions for everyone. Asking for help and policy around not missing more than a couple board meetings.

Business Partners: Michelle Smith: Currently have all early bird applications in which is great. Not renewing Naegeli or Canon but have a couple new Business Partners. All but 5 have paid their invoices. Currently at \$108,000.00, which is great for February.

Membership: Karen Turner and Denny Krantz: Working on member renewals, cut-off after March 15th. Currently have 20 that have not renewed yet. Had 31 new members join last year. New Member Orientation is scheduled for March 28th 4:30 pm – 6:00 pm at Stoel. Invite all board members and new members.

Education: Amy Strok: 2019-2020 Calendar is in process and will be drafted by next Friday. Will have it mailed out by April 1st. Diversity and Inclusion breakfast event is scheduled for June 6th. Update the Pass the Gavel event time to 4:00 pm – 6:00 pm.

Board Reports: April Campbell reported Region 5 was removed. Remove from the website and all board materials. ALA Master Leadership Class will be held in Seattle this year, October 21st – 23rd at the Westin. Great Leadership opportunity for the Chapter and local. Discussed budgeting and adding a scholarship to the budget this year. This would give the opportunity for a member to attend.

Action Items:

Tara – Conference Review survey

Arun – Email Melissa board slate to send out to the membership

Meeting was adjourned at 12:41 PM

Next Board Meeting: Thursday, March 28, 2019 11:45 am – 1:00 pm