

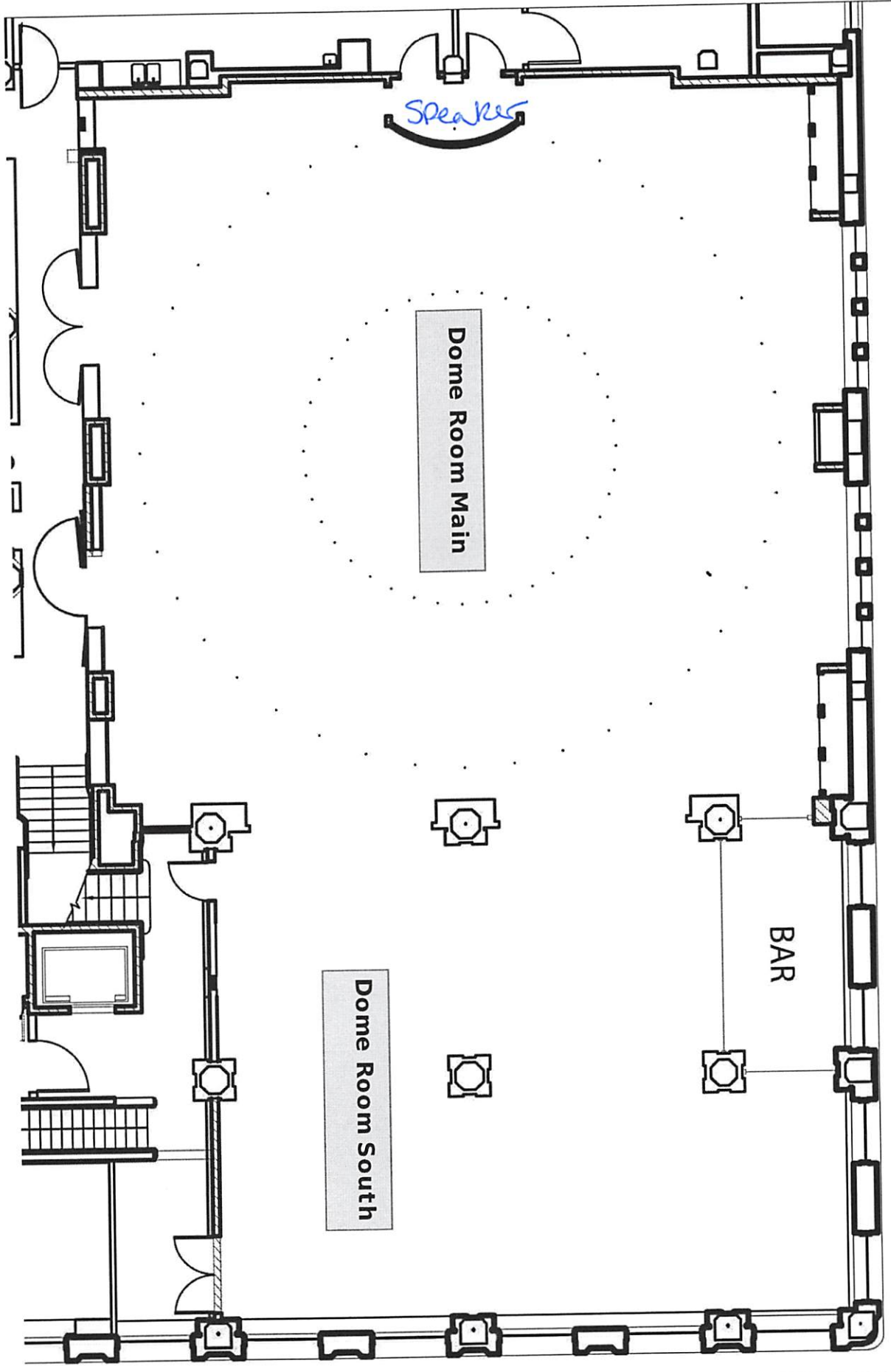
## PSALA Questions for Speaker:

- **Travel** – Do you need to be picked up from the airport? Will you be renting a car? Our event is at a hotel, do you need a hotel room reserved?
- **Fees** – would you like the final payment made the night of the event or will you be billing us after?
- **Evening Before or Night Of** – If arriving the night before, would you like a small group to take you to dinner? If not, please plan to arrive an hour before the event starts to look at the space and meet some of the members of our association. The cocktail hour would be a nice time for you to mingle with guests and get a chance to know your audience.
- **Equipment:** Anything other than a podium/microphone?
- **Social Media:** We do have a social media presence. Would you like your presentation to be live streamed via a closed Facebook Group? Do you have materials or links you'd like us to share prior to the event?
- **Event Meal:** Please select your meal entrée NY Strip , Parmesan Potato Gratin, Bleu Cheese Bourbon Reduction; King Salmon over Pea Vines with Apple Cider Veloute, Wild Rice or Sweet Pepper Cous Cous with Eggplant.

## PSALA Comments for Speaker:

- **Expectations** – A fun/enjoyable evening where a difficult subject is addressed with humor. Want people to leave with a better understanding of bias and how it impacts the legal environment.
- **Program Details** : See attached.
- **Floor Plan Provided:** See attached.
- **Number of Attendees:** anywhere from 80-100
- **Audience:** Managing Partners and Senior Management of Local Law Firms
- **Q& A** - No

Northern Lights Dome Room Dimensions  
2016-12-30 12:00 am  
Print Date: 2017-02-20 15:22:14  
Northern Lights Dome Room



  
EST. 1917  
THE ARCTIC CLUB SEATTLE  
A DOUBLETREE BY HILTON