



**Minutes of the  
 Board of Directors Meeting**  
 May 30, 2019  
 11:45 am – 1:00 pm

<b>Present:</b> Arun Mistry Robin Nussbaum Michelle Smith Denny Krantz Lisa Giangreco Gloria Masters April Campbell George Thomas Amy Strok Brenda Higley	<b>Phone:</b> Angie Britt Karen Turner Cara Hohenstein          <b>Staff:</b> Melissa Schwab	<b>Absent:</b> Patti Pequin Christopher George Tara Binge Brandy Welch Joanne Pegues Veronica Sutton Ann Callahan Lynda Mathews Suzanne Tran
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**Meeting was called to order at 11:49 am**

**President report:** Arun Mistry reported:

- **Follow-up items from Board Retreat:** Spark – Member Engagement - \$4000 annually. Low maintenance and use as an incentive piece to join. Motion; approved. ALA Wellness Topic – Arun reached out but hasn't heard back. Wellness feature of the chapter – Attorney wellness does not support for staff; extra values sessions for staff/members.
- **May 2nd Minutes:** Approved May 2nd meeting minutes
- **ALA Annual Awards:** Membership signed, and all others Arun will do.
- **CLI Participation:** Discussed CLI participation. Arun is going, Michelle is not. Offered to Lisa, Brandy and Angie with a \$1500 scholarship to cover all cost. Agenda; 4 sessions which are all topics that people will benefit from and be able to bring back to their firms and use.

**President Elect report:** Michelle Smith reported:

- **Summer Social:** On the calendar; September 25th
- **LFL Dinner:** Speaker and venue booked; October 10<sup>th</sup>.
- **Expo Scholarships:** Discussion about how many and much to give. 2 - \$1000.00 and 2 - \$2000.00.
- **Recruit members for committees:** Recruit community service committee; Business Partner recruitment; new blood involved on the committee.

**Business Partners:** Melissa Schwab reported for Suzanne Tran: About 60 total attendees at Spring Fling; 40 Business Partners and 20 members. People were generally pleased with the event and had positive feedback. Consider having it again there next year. The biggest complaint was about the noise level. Gave away two scholarships for the upcoming Seattle Leadership Conference. Winners were Carlos Vargas; new member and Joanne Pegues. Business Partner Expo is coming up in June. Emails and registration reminders are going out weekly. Currently have 55 attendees registered and 16 booths sold. Perkins Coie has space for 24 booths and 4 are accounted for (2 for Platinum Sponsor POA, 1 each for HUB and Copiers NW), so we have up to 20 available for purchase. Parker Smith & Feek will not be exhibiting and All-State may not as well.

**Membership:** Denny Krantz Reported: 7 new members since April 1<sup>st</sup>. Going to be holding orientation socials 3 times a year. Invite potential members also not just members. Discussion around implementing the mentor program again. Arun and Michelle will be active in this. Important to reach out to new members. Discussed taking new members to coffee and getting that interaction with them, board approved.

**Education:** Amy Strok reported: Education committee meeting Monday. Discussed upcoming HR events; Onboarding and Integration, Pop-Ups, Hub Security and Scott's memorial. Upcoming events; Diversity and Inclusion Breakfast, currently 51 registered. CLE credits available. Brandy; Library vendors; reach out to Library Association for topics. Leadership committee/Education committee; 6 people starting July, quarterly meetings creating culture leadership. Hold these after hours and hit on creating better leadership skills. LFL, date change to October 10<sup>th</sup>.

**Board Reports:** Discussion about Soundings and the value. Currently it is live on the website as a blog. Melissa will start adding a link to it on the member opps emails. Mention it at the Chapter Meet-ups and add to the fresh sheets. Discussion about the board portal and being available to all members. Gloria Masters reported on Community Service Partner; had 4-5 respond and decided on 2 organizations. Little Bit Therapeutic Riding Center and Ronald McDonald. May 31<sup>st</sup> is the deadline for all scholarship applications. Tara, Amy and Robin will review. April Campbell reported that the ALA Foundation is looking for people interested in becoming leaders. Program for coaching and interest models on a smaller scale.

**Action Items:**

- **Melissa:** Send Fresh Sheets Template to Michelle
- **Melissa/Samantha:** Update LFL event date
- **Melissa:** Send another calendar to Robin
- **Arun/April:** Reach out to ALA again regarding wellness topic

**Meeting was adjourned at 12:47 pm**

**Next Board Meeting: Thursday, June 27, 2019 11:45 am – 1:00 pm**