



Minutes of the
Board of Directors Meeting
 January 31, 2020
 11:45 am – 1:00 pm

<p>Present: Arun Mistry Suzanne Tran Joanne Pegues Amy Strok Michelle Smith Denny Krantz Robin Nussbaum</p> <p>Staff: Melissa Schwab</p>	<p>Phone: Angie Britt Lisa Giangreco Ann Callahan Karen Turner April Campbell Veronica Sutton</p>	<p>Absent: Patti Pequin Christopher George Lynda Mathews George Thomas Brandy Welch Brenda Higley Cara Hohenstein Gloria Masters</p>
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Meeting was called to order at 11:47 am

President report: Arun Mistry reported:

All Updates: Pass the Gavel; March 14th, 2020 – Connect and communicate the value of Face-to-Face time, suggesting a nice sit-down lunch, 11:45 AM start time and the importance of the Education opportunities and goals. Presidency Meeting; (8) attendees, Board Members to meet every quarter with lunch and possibly starting in April 2nd/3rd week, every Tuesday/month (To Be Determined). National Membership Renewal; We need a decent speaker, better topics and meet for roundtable to discuss. Bylaws; All Chapters need to be consistent, non-compliant currently. Need an attorney to review and will then send to National after Chapter updates are made.

President Elect report: Michelle Smith reported: Nominating Committee, approval for the PSALA Board for the fiscal year April 1, 2020 to March 31, 2021. The Chapter members listed on the attached sheet are members of the Chapter in good standing, and each meets the eligibility requirements set forth in the Chapter’s Bylaws. Amy Strok is a strong candidate for the position of President-Elect and, thereafter, for the position of President. Amy has done a great job in her role as VP of Education, and in doing so demonstrated her commitment to PSALA. Amy brings solid leadership skills to the Board. In my opinion, she will be an exceptional ambassador for PSALA. The Nominating Committee, spent time discussing the position of President-Elect, and the responsibilities and time commitment of the position. Amy has done her due diligence and has confirmed that she is committed to the time and work necessary to be successful in this role. Amy will bring new ideas to our chapter that will benefit both members and our business partners. She has shown a strong ability to lead and take action on difficult and complex issues.

In addition to the officer slate, the following changes are proposed for board review and approval:

- **Continuation of the At-Large-Board Liaison position on the extended Board.**
- **Change of the focus and name with the Large Firm Section Leader to Business of Law Section Leader.**
- **Elimination of the Facilities Section Leader for the upcoming year, due to lack of interest.**
- **Elimination of the Soundings Editor position, the Executive Board will forward pertinent information to AMI for upload to the Blog.**

Business Partners: Suzanne Tran reported on renewals. Working on all returning and new Business Partners and offering the early bird discount. Business Partner Appreciation registration; 30 are Business Partners, 65 total. We really want to

encourage Business Partners referring new Business Partners. We have our Business Partner Appreciate Event Feb. 5th. Karen reported/confirmed: Salmon to be delivered by the 5th. Board agreed on sending out a reminder in early afternoon day off to remind attendees. We want to make sure we have a good turnout for our Business Partners.

Membership: Reported 2 new members. Currently working on 2020 dues collections.

Education: Pass the Gavel; need a speaker and attendance has been low the past couple of years. Discussed possibly changing it to a "Membership Appreciation" event and having it will be a catered lunch. Topic "Taking care of Yourself." Debbie might be able to do April; Amy will check and follow-up with the board. Spring Clean-up/Workshop. WA Paid Family and Medical Leave Part III is on the 16th. Topic; Department of Revenue audit, next year. Next year calendar is looking complete.

Board Reports: New PSALA logo; design is in process. 2020 Annual Conference & Expo is May 3rd – 6th; Salt Lake City. CLI is July 16th – 18th; St. Louis. April reported; Bylaws to Nicole at National for review and board vote. Reviewing the membership price structure; Headquarters will send it out January 1st.

Action Items:

- Check in with POA, registration reminders to all Business Partners
- Large & Small firms in evening, send dates as soon as possible
- Bylaws updates

Meeting was adjourned at 12:42 pm

Next Board Meeting: February 27, 2020 - Providence Health 11:45 am – 1:00 pm