



Minutes of the  
**Board of Directors Meeting**  
March 26, 2020  
11:45 am – 1:00 pm

<b>Present:</b> Arun Mistry Suzanne Tran Amy Strok Gloria Masters Michelle Smith Meredith Taylor Angie Britt Cara Hohenstein Joanne Pegues Veronica Sutton Karen Turner	<b>Absent:</b> Lisa Giangreco Robin Nussbaum Patti Pequin Christopher George Lynda Mathews George Thomas Brenda Higley Ann Callahan April Campbell Denny Krantz
<b>Staff:</b> Melissa Schwab	

**Meeting was called to order at 11:48 am**

**President report:** Arun Mistry reported this is the last meeting as President; open agenda and discussion around what the next 6 months will look like for PSALA new board of directors, members and our Business Partners. All events will be virtual through at least May. Arun and Michelle will work with the Listservs communication.

**President Elect report:** Michelle Smith reported webinars, Zoom meetings or Microsoft Teams. Also pre-recorded webinars for education. Look at the events we had calendared for Business Partners and schedule virtual meetings. Add back in Quarterly chapter meet-ups with lunch for 2020-2021. Move the board meetings to Wednesdays at 11:45 am – 1:00 pm. Denny can not do Thursday's and Wednesdays work for the everyone.

**Business Partners:** Suzanne Tran reported on the Business Partner relations; FusionTek is going to hold a webinar; Send email blast to all. Send an email to all unpaid and get confirmations from them. Discussion around what to do/offer the Business Partners who have committed to sponsoring this year. Offer an extension for next year or partial refunds or early bird extensions. Board decided to offer extensions for next year. Working on options and benefits we ca provide our Business Partners. Working on developing a COVID-19 resources page for the website that will host all Business Partner articles with links to them and their logos. We will also add weekly BLOG post and updates and host Happy Hour

**Membership:** Meredith Taylor replacing Denny Krantz; New Member Orientation will be held with a ZOOM meeting. Extend member dues invoices date to the end of April. \$4200 AR in member dues outstanding.

**Education:** Amy Strok/Veronica Sutton reported that the first Chapter Meeting will be a web conference; April; Bldg. Cyber; May event; Diversity and Inclusion June; August HR. Calendars have been put on hold. Will continue moving forward when it's an option and get them out to everyone. Discussed topics people want to hear and what to add; COVID-19, mental health, working remote, tools and how to handle it all. Will look at the calendar year of events and incorporate these.

**Board Reports:** Angie Britt reported on South Sound; Checking in with all plus call and seeing members active. The scheduled event had to be canceled due to COVID-19 but had 12 people registered. Cara; Treasurer; working on the draft budget and will present at the next board meeting for approval.

**Action Items:**

- 2020 dues reminder – end of April
- 2020 – 2021 Board Meetings – Wednesdays
- COVID-19 Resource Page on the website; add Business Partner information
- Send email blast to members when COVID-19 page is completed

**Meeting was adjourned at 12:30 pm**

**Next Board Meeting: April 22, 2020**