



Minutes of the
Board of Directors Meeting
April 22, 2020
11:45 am – 1:00 pm

Present: Arun Mistry Suzanne Tran Amy Strok Gloria Masters Michelle Smith Meredith Taylor Angie Britt Cara Hohenstein Joanne Pegues Veronica Sutton Cel Davis Brenda Higley Emily Harvey Denny Krantz Lisa Giangreco Patti Pequin Lynda Mathews Melissa Schwab	Absent: George Thomas
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Meeting was called to order at 11:50 am

March board meeting minutes approved

President report: Michelle Smith reported on the Chapter membership dues and extending the deadline until the end of May. Currently working on the “President Message” to send out to all of our members and looking at what the year will look like with the “new norm” situation. Board Retreat will be pushed out to allow an in-person meeting. Team building focused; “Lego’s”. Michelle went over the board positions and the new board transition since this is the first meeting together. All board members should review and update as they see fit. Discussed updating the member directory password to something strong and changing it quarterly. Melissa will calendar this and get it updated.

President Elect report: Amy Strok reported that the in-person ALA Annual Conference is canceled. They will be holding a Zoom conference on Wednesday, May 6th. Free to all members. ALA has a COVID-19 page also, check it out. They are currently holding weekly Roundtables and are a great Chapter Resource. LFL dinner is currently set for October 16th but still in the first stages of planning and needs help. Committee; Amy, Michelle, Suzanne, Gloria and Denny.

Treasurer: Cara Hohenstein presented the 2020-21 draft budget; loss of \$91k but a lot of member benefits included. This year we will focus on member benefits, we have the funds available to do so. Chapter Retreat/Conference at Cedarbrook which happens every other year will be held this year; February 2021. Platinum and Gold Business Partners will be able to attend for free. Add better speakers since we have the funds. All other budget items amounts are the same. We did decrease Spark expenses. Currently have 2 years in the reserves. Vote: Arun approved, Michelle second; all in favor; 2020-21 budget approved.

Business Partners: Suzanne Tran reported on the importance of the continued engagement with the Business Partners. Continue putting it out on the Listserv. COVID-19 page is up, push out to the Business Partners. No Spring Fling this year, have a Summer party instead. Heritage, Ricoh or Iconic Tech had to back out for 2020. Virtual Happy Hour tomorrow; positive feedback from the Business Partners; they are looking forward to it. The Exhibit Hall in June will be moved to a Zoom event due to event size restrictions. Each Business Partner will get a couple minutes to talk about their company.

Working on a Scavenger hunt also. Will keep options open for all future events and see how the restrictions are come Summer and Fall.

Membership: Meredith Taylor reported 19 new members since January 2020. New Member virtual coffee break will be held in June. Spark program will be an action item along with the mentor program. Need members who are willing to be a mentor. Committee; Veronica, Denny and Michelle. Each will get 2-3 members. Send \$5 Starbuck cards to new members in place of our coffee meet-in person appointments.

Education: Veronica Sutton reported on how the education calendar looks for the next 2-3 months and discussed what we can move forward with. April 29th, COVID-19. Patti and Veronica are leads on the “Go Back to Work” Roundtable; Zoom. Working on Re-Opening Workshops and have attorney resources. Lynda will take the lead on finding the attorney who will speak and has the resources. May will be focused on build the returning to work and what it looks like and how to bring back people. June, week of the 11th; Virtual Onboarding per office and a Roundtable discussion on our it looks and for Summer associates. Learning event; FusionTek was on the 13th, not as well attended as she hoped for, but they were happy.

Board Reports: Gloria Masters; make donations to local community since we have the funds. Gloria will for some research and send donation options and amounts. Ann and Arun have their first “Past President Council” meeting next Wednesday. Check in with all Past Presidents and have some engagement. Denny; D&I Erin Jones breakfast. Keep for June 4th and the second session a week later, June 11th to break them up. These will be hour in a half session.

Action Items:

- ZOOM password
- Lynda – Presenter for Chapter Meet-Up
- ALA – May 6th; send to membership
- June – New Member
- D&I – Free; June 4th and second session a week later
- Calendars – not printing this year
- Update ember directory password quarterly

Meeting was adjourned at 12:59 pm

Next Board Meeting: May 27, 2020