



Minutes of the
Board of Directors Meeting
June 24, 2020
11:45 am – 1:00 pm

Present: Michelle Smith Arun Mistry Amy Strok Gloria Masters Meredith Taylor Joanne Pegues Cel Davis Emily Harvey Denny Krantz Lisa Giangreco Suzanne Tran Veronica Sutton Cara Hohenstein Melissa Schwab	Absent: George Thomas Brenda Higley Patti Pequin Lynda Mathews Angie Britt
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Meeting was called to order at 11:51 am

May board meeting minutes and financials approved

President report: Michelle Smith reported that Chapter Resource Team; Sandra Corcoran will be attending our next board meeting. ALA website leadership community: go visit the website it has a lot of great resources and topics on the page. ALA National Virtual Conference is tomorrow; attendees; Joanne, Lisa and Suzanne. It will be pre-recorded; website not working. Question around if anyone could watch it at any time and day? Listserv etiquette; watch what is being posted; “watch dogs” are currently Arun and Michelle, add Amy so she can take Arun’s place. Remind members of the process; Michelle has a listserv etiquette form she will send to the board. Melissa will add in the blog. 2021 local conference at Cedarbrook Lodge; Start the planning process and form a committee. This is every other year event with half days. Discussed adding a Diversity speaker. Also discussed the possibility of it being canceled or postponed due to Covid-19. Move forward as of now as if we are holding it in person in February.

President Elect report: Amy Strok reported on LFL dinner; working with the Washington Speakers Bureau to find a premier speaker for it. No venue cost since we will be holding a virtual event so use on a great speaker. Virtual fees are about half the cost. Discussed holding a lunch time event this year since virtual; charge \$20 so people who register attend. Also discussed doing a dinner delivery for an evening time or happy hour menu; charging \$75 and use Catering Company. All great ideas just need to do some more research and lock everything in. ALA CLI is July 17th – 19th; more information to come from ALA.

Business Partners: Suzanne Tran reported that all Business Partners have now paid except BDO; follow up again. Berntson Porter and Company and Porter just renewed at the bronze level. Coordinating a member/business partner happy hour trivia event. Trivia company will host up to 60 attendees with breakout rooms. Up to 6 teams of 10. New date; July 15th from 4:00 – 5:00 pm. Our cost is \$5.00 per person. Discussed prizes or a donation for the winning team.

Education: Veronica Sutton reported on the Summer programs; Jerry Teplitz ; Stress Management end of July; waiting to hear back from the Oregon chapter to set up everything. Jerry is eager to get it scheduled. Will look at the end of July for this event. Business Partners; July 15th Virtual Happy Hour; Small Firms Happy Hour; July 21st; Pop-up Internal Affairs hosted by Patti and Gloria; June 30th a lot on the schedule for July. Have not heard back from Marie on the Zoom game pop-up. Will work on this and get something scheduled asap.

Membership: Meredith Taylor reported that she has started building a “toolbox” for members. Brainstorming on ways to engage with the membership, besides Zoom call. Everyone is getting sick of so many Zoom calls and this with high light all of the important things for members, along with sponsor logos.

Board Reports: Angie Britt report; South Sound little group has been having weekly phone check-ins and it has been great. We have a few PSALA members, and the rest are non-members. Arun and Lynda are working on an education event about what the big law firms are doing during this time; the smaller firms want to know.

Action Items:

- Send Survey
- Listserv Etiquette - add message to website
- Password and 25% off membership message to membership (flash)
- Listserv committee: Arun, Michelle and add Amy

Meeting was adjourned at 12:31 pm

Next Board Meeting: July 22, 2020