



Minutes of the
Board of Directors Meeting
July 22, 2020
11:45 am – 1:00 pm

Present: Michelle Smith Arun Mistry Amy Strok Gloria Masters Lynda Mathews Emily Harvey Lisa Giangreco Suzanne Tran Veronica Sutton Angie Britt Melissa Schwab Lisa Funai	Absent: George Thomas Brenda Higley Patti Pequin Meredith Taylor Joanne Pegues Cel Davis Cara Hohenstein Denny Krantz
--	--

Meeting was called to order at 11:53 am

June board meeting minutes approved

President report: Michelle Smith reported on the CLI Conference on Business Partner Engagement which had a lot of great ideas; Speeches & Posting on Facebook, Ted Talk w/ breakout rooms, Zoom Q&A w/ BP's, Zoom Pictionary, Exposure vs Engagement, ask BP's about their charities and how to help, Weekly Wellness Emails from BP's, BP interviews and post on Facebook, BP success stories as an administrator, shorter Zoom training/meetings – more appealing. Melissa/AMI will work on updating social media platforms; Facebook, LinkedIn, etc.; LinkedIn tutorial, contact information; News you can use; BP Appreciation. Roll over the board benefits to next year budget and allow anyone to use it in 2021-2022. Discussion about the 2021 Conference at Cedarbrook; meeting next week; will suggest to postpone conference. Melissa will contact Cedarbrook and look into cost and options. Chapter Compliance re: Membership; did not lose many members, 5 total. Currently offering 25% off, update to 50% off for remainder of year.

President Elect report: Amy Strok reported on the LFL dinner; Potential speaker; Ijeoma Oluo, waiting on a response from them. Holiday Luncheon; cancelling in person event but would like to plan a get together for members. Summer Social; September 29th target date, not confirmed yet. Ideas discussed; Business Partner Trivia, Animal Interaction with the Woodland Park Zoo, Art Tours, Online Etiquette Classes, Wine Tasting, WAC – Seattle History Tour.

Business Partners: Suzanne Tran reported that the BDO sponsorship has been paid. Happy Hour Trivia event received positive feedback. Next Business Partner event; tentatively August 29th – Cooking Class with Martin; Seitel and Kirsten; Complete Office; Salsa Making and Roasted Corn Guacamole. Suzanne will contact Advisory Committee – feedback on events, attendees, value of membership, etc.

Membership: Michelle Smith reported on behalf of Meredith Taylor; upcoming event August 5th at noon via Zoom Tutorial on the ALA Website. Open to new members initially and eventually to all members; Meredith has been sending “toolbox” tools to new members.

Education: Veronica Sutton reported that the Happy Hour went very well; 12 registered, 9 attended. Next event; July 30th Dr. Jerry Teplitz joint with the OR ALA; 40 currently registered. Open event up to all BP levels. Approved to pay extra cost for over 100 participants. Microsoft Teams tutorial; Arun to follow up with Jordan for scheduling; possibly early August. Happy Hour Game Night; followed up with Marie Pool on scheduling a date. Programming with Darian

Flemming; topic "Mentorship", 3-part series (September, October, November) followed up with Patti on scheduling. Year End Financial; possibly September 15th, 16th, or 17th; changed from diversity speaker to space planning. Lynda Matthews reported Chapter Meeting; Business of Law Panel; Expert Lawyer; lease negotiations & lease renegotiations; Operations Manager; Space – offices of varying sizes; BP partners; what's trending. Gloria reported that the Community Service Committee met last week; discussed options for the Law Firm Leaders dinner auction. Hold a raffle instead of silent auction; Community Service Partner selection next week; please send any local organizations you would like to Gloria.

Board Reports: Arun report; Bylaws updated; format and order changed, vetted by ALA National. Arun will send for review with highlighted changes, vote by email. Melissa Schwab reported on behalf of Angie Britt; South Sound group continued weekly check-ins by phone. Decided to switch back to monthly check-ins by phone starting this week.

Action Items:

- 50% of membership
- Send CLI topics that are open for registration
- Open Dr. Jerry Teplitz event to all levels

Meeting was adjourned at 12:48 pm

Next Board Meeting: Aug 26, 2020