



**PSALA BOARD MEETING**

Tuesday, April 19, 2022

12:00 pm – 1:00 pm

**ZOOM Meeting**

**Meeting ID: 873 8407 2562**

**Password: PSGO2223**

*“PSALA – Leading and inspiring innovation in the legal workplace through the pursuit and exchange of professional knowledge.”*

**AGENDA**

Items for Discussion	Board Member	Comments	Timeframe
President	Suzanne Tran	<ul style="list-style-type: none"> <li>• Intros</li> <li>• Essentials of Chapter Leadership Recap (Chapter Gov. page website)</li> <li>• Board Retreat May 23<sup>rd</sup>; 11-1pm at WAC? (Cancel May board meeting)</li> <li>• ALA National</li> <li>• PSALA Master Calendar</li> <li>• Event Form</li> <li>• Website updates (i.e. headshots)</li> </ul>	12:00 – 12:15
President Elect	Veronica Sutton	<ul style="list-style-type: none"> <li>• Document management for board docs</li> </ul>	12:15 – 12:20
Business Partner	Amy Strok	<ul style="list-style-type: none"> <li>• BP updates</li> <li>• Upcoming BP event</li> </ul>	12:20 – 12:30
Treasurer	Cara Hohenstein	<ul style="list-style-type: none"> <li>• 2022-23 Budget</li> </ul>	12:30 - 12:45
Education	Denny Krantz	<ul style="list-style-type: none"> <li>• Education Updates</li> <li>• D&amp;I event – June; Date/Time TBD</li> </ul>	12:45 – 12:50
Membership	Jody	<ul style="list-style-type: none"> <li>• New Member Orientation</li> </ul>	12:50 – 12:55
Board Reports	All reports	<ul style="list-style-type: none"> <li>• Open</li> </ul>	12:55 – 1:00

**NEXT BOARD MEETING:**

**Date/Time:** June 22, 2022 – 12:00 pm – 1:00 pm

**Place:** ZOOM

**Contact:** Melissa Schwab  
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